**ACBI Board Minutes**

**October 24, 2020**

# Welcome and Roll Call

Barbara welcomed everyone to the meeting. Kari took roll. Present at the meeting were Kari Goodman, Barbara Salisbury, Rita Kersh, Cindy Brooking, Dolly Sowder, Regina Vonderhaar, Vicky Western, Dee Ann Hart, Bill Sparks, Don Koors, Gerry Koors, Lynn Powers, Ted Boardman, Mary Stores, Deanna Austin, and John Huffman. Not present was Machelle Philippone.

# Secretary’s Report

Barbara asked if there were any questions about the minutes from the last meeting. Dee Ann wants to abstain on voting on the minutes. She has not had a chance to review the minutes. Lynn also has not had a chance to review the minutes either. Barbara asked if we need to forgo the vote. Gerry made a motion to approve the minutes. Rita seconded the motion. Fourteen were in favor. None opposed. One abstained. The motion passed.

# Treasurer’s Report

See attached Treasurer’s Report for 3rd Quarter 2020.

Barbara asked if there were any questions or concerns about the treasurer’s report? Dee Ann wants to abstain again because she has not had a chance to read and review the report. Don sent some notes to Barbara and Cindy regarding the report. One of his major concerns is regarding the endowment account. There is a large amount of in the money market account earning low interest. He is not sure why there is so much money in those accounts and wanted to know if our financial advisor suggested whether to buy bonds. Barbara has emailed the advisor to schedule a meeting and get an update on what is going on in our accounts. Barbara asked if there were any other concerns. Don said he sent an email about his concerns. Barbara said Cindy also attached the investment reports from Baird if anyone wants to see that. Don said that is how he has found out about the amount of money. Barbara has not received an answer to her email. She will call the office and follow-up. Cindy said it is an issue that so much is in cash. Rita asked about the memorial fund. The remaining donations were made in October so it will be reported on the next report. Lynn made a motion to approve the treasurer’s report as written, Regina seconded the motion. A follow up email will be sent when Barbara gets in touch with Baird. Barbara asked if there was any further discussion. Thirteen were in favor. One opposed. One abstained. The motion passed.

# New Business

1. Zoom purchase - Kari researched and found that we could purchase Zoom for $65 a year. Barbara told Kari to purchase Zoom and if the board did not approve the purchase, she would pay her back for it. Kari explained how she set up the Zoom with an email account. Dee Ann made a motion to reimburse Kari the $65 for setting up the Zoom account. Mary seconded the motion. Barbara asked if there was any further discussion. All were in favor. None opposed. None abstained. The motion passed.
2. PO Box - We have been using SCAVI PO box for our organization’s mailing address rather than having a home address. The executive committee discussed this issue at their last meeting. The determination was made that the organization should have an official mailing address for ACBI. The PO is $106 per year. Barbara asks if ACBI would pay half, $53, to share the PO box for ACBI. Barbara asked if there was any discussion. Kari made a motion to pay half, $53, of the SCAVI PO box. Regina seconded the motion. Barbara asked if there was any further discussion. All were in favor. None opposed. None abstained. The motion passed.
3. Renewal of Webmaster Contract - Barbara shared what we are at the end of our two-year webmaster contract with Michael Lauf. Barbara is pleased with the website and the response from Michael. Barbara would like to renew the contract. She asked if there were any questions, comments, or discussion. Mary asked what the cost is. Barbara said that It is $1000 per year, $250 per quarter. Don wanted to know if Michael was willing to renew at that rate. Barbara said the executive committee discussed raising it to $300 per quarter. Dee makes a motion we approve the contract at the rate we have been paying. Lynn feels like we should increase the rate to $300 per quarter. Ted said that he does this for a living and that $20 per week is a lot of money. Barbara said there are weeks he does not have a lot to do for our organization. Ted said that we had talked about having Facebook posts on our website. This has been taken off. He is not sure why. We also asked that he post to our Facebook page and it is very rarely done. Bill said it is unfair that we accuse Michael about not posting to Facebook because Facebook has recently changed their rules. Bill said that our group said anyone can do it, but no one else stepped up to do it. Dee Ann restates her motion that we renew at the same amount we had paid from the previous contract. John seconded the motion. Dee said we have a motion and second on the floor. Barbara asked if there was any further discussion. All were in favor. None opposed. None abstained. The motion passed.

# Accessible Absentee Voting Update

Dee shared that there is a delay as we are still getting plaintiffs and witnesses. Legislation is on delay. Barbara said NFB may partner on our complaint. Dee said the state ILC for people having issues on parenting with disabilities having issues with discrimination. They are collecting stories. If that is an issue, Dee can connect you with the persons working on this.

#  Annual Business Meeting Agenda Items and Reminders

1. The meeting is scheduled for Saturday, November 14 at 10:00 and will be conducted through Zoom.
2. Elections, nominating committee report - Regina reported for the committee – She thanked Mary and Vicky for working with her on the committee. There will be two open positions on the board. Deanna and Machelle will be coming off the board. One candidate is Michelle Hahn. She served on the audit committee, transportation committee and library committee. Another candidate is Mike Adams. He has been a member of the Heartland chapter for 10 years and a retired engineer. There are no other candidates at this time. Up for re-election are Dee Ann Hart and Don Koors.
3. Barbara has met with the technology committee (Bill, Ted, and Michael) about how to do elections. They said there is a way to do this virtually. If there are any questions about this let them know now. Barbara asked if there were any questions or concerns. Gerry asked how we do this on Zoom. Bill said if you are on a computer you do alt-y to raise your hand to vote. On a phone you press \*9 to raise hand to vote. Barbara said depending on if these positions are contested, it will be by acclamation. There are no amendments to vote on this year. We know our members by phone number so we know who is who and can name phone numbers. Barbara asked if there were any other questions. Rita asked how many people will see the votes. The administrator will see the votes. We can have a non-member observe the votes. Bill said that technology may change over the year or so because this is an issue we will need to address. Lynn feels like we should change our bylaws, so we have official procedures for future virtual meetings. John said he sees research being done in Robert’s Rules and he can do that.

# 50th Anniversary Celebration

Barbara wants to know if there is an interest to celebrate the 50th anniversary of ACBI. Lynn says it may be too soon to say with the pandemic. Several agree. Dolly suggests maybe putting it in the newspaper. Barbara said that is a good idea, we need to bring recognition on this milestone. Also maybe share stories online and on our website. Maybe an information station calls or zoom. Barbara asked if there was any interest in this. Deanna asked when the anniversary is. Barbara said it is next year, 2021. Discussion took place about highlighting charter members of the organization. Dolly and Deanna will be on the committee. Mary will help starting in January. This can be a subcommittee of the information station call subcommittee. It was discussed about reading the names of the members who passed away at the business meeting.

# Letter Writing Campaign

Barbara will share about this fundraiser at the business meeting. The board was asked to find people you can submit names for. Each local chapter gets 40% of gift. Barbara asked if Don still has Christmas cards. He said there are not many left. Barbara will purchase more cards in Braille. The board can entertain the expense for the cards as an expenditure to reimburse Barbara for the cards. Barbara said checks should go straight to the organization. She also wants to send thank you notes out so she will need a master list. Dee Ann makes a motion to purchase Braille Christmas cards. Vicky seconded the motion. Barbara asked if there was any further discussion. All were in favor. Barbara said if the cards are $100, she will make up the difference. None opposed. None abstained. The motion passed.

# Announcements

1. Kari reminded the board of the Information Station calls.
2. Chapter reports - Regina shared that our chapter has taken a hit on loss of members. We lost Betty and Don Shackmann, Dale Thomas, Louise Hamilton. The Shackmann family donated $245 to our organization.

Ted asked that if anyone would like to send a card or message to Machelle or Jeff. Machelle may be going into hospice. Gerry said she is in nursing home and comfort care. Hospice is not involved now. Machell wants no hospice at this point. Jeff is living with his sister now. Gerry has the address for Machelle and Jeff. Barbara said Heartland had a good speaker. She was brought in as a recording, Deborah Kendrick. She is on the information station radar for upcoming months.

# Adjourn

Gerry made a motion to adjourn the meeting. Regina seconded the motion. All were in favor. None opposed. The motion passed and the meeting was adjourned at 11:56 am.

Respectfully Submitted,

Kari Goodman

Secretary